



**Job Title: Maintenance Technician**  
**Department: Upper School Staff**  
**Reports to: Operations Manager**

**Job Summary:**

Perform building and grounds maintenance for SMS facilities and property including approximately 20 buildings and 150 acres on the upper campus and possibly the lower/middle school campus. The maintenance technician works with the Operations Manager, other maintenance techs, seasonal staff, Director of Community Engagement and Director of Finance and Operations. The maintenance department is responsible for the support of SMS Academic, Outdoor, Culinary, Technology and Residential Life programs by ensuring physical spaces and equipment adequately meet the safety and learning environment needs of faculty, staff, administration and students.

**Responsibilities:**

- Ability to effectively establish and maintain positive working relationships with SMS students, faculty members, and administrators
- Work within the maintenance schedule which could include holiday and weekend work or on call coverage while participating in the on-call schedule
- Manage and operate campus water system and assist with maintenance of sewer system
- Assist the Operations Manager and Director of Finance and Operations with major or capital project development, bidding, contracting and construction implementation.
- Work with the school Director of Technology and assist as needed with tech projects and assist troubleshooting technology issues.
- Ability to follow written and verbal instructions
- Work with maintenance staff to facilitate the completion of projects
- Knowledge of the methods, practices, and techniques required for the maintenance, and repair of buildings and grounds
- Knowledge and practice of safe work practices
- Ability to identify and understand applicable Federal and State safety regulations and provisions of building; electrical; and plumbing codes, and transportation regulations
- Ability to assist with carpentry projects
- Standard tools, methods, practices, and materials involved in maintenance and basic repair of HVAC, plumbing, and electrical systems
- Methods and practices followed in the maintenance of tools, machinery and equipment
- Ability to operate snow removal equipment including skid steer, tractor, UTV, snow blowers and hand shovels
- Ability to operate and maintain buses, vans, and vehicles
- Ability to return, with short notice, to SMS campus after regularly scheduled hours as required to address emergencies. On call standards require 24-hour response time

- Recognize, locate, and prioritize conditions that require maintenance and repair work including proactive or preventative maintenance
- Use and care for hand and power tools utilized in the building trades
- Perform other duties as assigned by and in support of the Head of School and Director of Finance and Operations

**Qualification Requirements:**

- Must be able to legally work in the US, possess a valid driver's license and be able to pass a background check
- Repair, maintenance and construction of buildings experience
- Strong interpersonal and oral communication skills
- Grounds maintenance experience including mower, trimmer and heavy equipment use and maintenance
- Snowplow experience
- Electrical, plumbing and welding experience a plus
- Physical requirements include walk, stand, or crouch on narrow, slippery, and erratically moving surfaces; stoop, kneel, bend to pick up or move objects, office equipment, and furniture; physical ability to lift and carry objects weighing up to 50 pounds; sufficient manual dexterity and eye-hand coordination to use a variety of building trades tools and equipment; corrected hearing and vision to normal range; verbal communication in English.

**Compensation and Benefits:**

Steamboat Mountain School offers a rich and comprehensive benefits package. This is an hourly, non-exempt position with a range of \$20-28 per hour depending on experience, schedule worked, and housing needs. The school uses a total compensation model. Housing and meal benefits will impact the final hourly wage.

- Campus housing is available for according to needs and qualifications.
- Campus meal privileges available according to needs and housing
- Seven weeks of paid vacation
- Cell phone and wellness benefits
- 48 hours of sick time and 16 hours of PTO
- Paid medical including short term disability and life insurance
- Dental
- Vision
- Retirement contribution match after one year of service
- Tuition remission benefits after two years of service
- Professional development opportunities

To apply, email your resume and cover letter to [weynanda@steamboatmountainschool.org](mailto:weynanda@steamboatmountainschool.org)  
 Steamboat Mountain School is an Equal Opportunity Employer.