



Job Title: Upper School Dean of Students

Department: Administration

Reports to: Head of School

Job Summary:

We are seeking a dynamic and collaborative full-time Upper School Dean of Students for the 2024-25 school year. The US Dean of Students will report to the Head of School and work with administrators, faculty, and staff to build community, sustain the school's ethical culture, and support student well-being and growth. The Dean of Students oversees community expectations, student life, student discipline, residential life, and student activities. This position is expected to live on the upper school campus.

Responsibilities:

- Develop and manage social policies, protocols, and practices that serve to support student development, learning, health, and safety.
- Oversee student leadership development and work closely with student leaders.
- Promote high expectations, personal integrity, and community responsibility.
- Maintain and support a system of discipline and restorative practices, including reinforcing accountability, school culture, values, and participation.
- Address disciplinary issues and communicate the details of these cases to parents, faculty, and students where appropriate.
- Work closely with health services to support student health, safety, and well-being.
- Coordinate and lead student orientation programs.
- Coordinate and schedule special programs and events for attendance by the student body such as assemblies relevant to discipline, health and wellness, and safety initiatives.

- Work closely with the Director of Outdoor and Global Programs to organize and coordinate after-school activity programs for students several days per week for the fall, winter and spring trimesters
- Coordinate and plan out a slate of dynamic weekend activities over the course of the school year.
- Provide training, leadership, and support for faculty on residential responsibilities and maintaining professional boundaries in a residential setting.
- Supervise and evaluate faculty/staff in the residential program.
- Teach one to two classes, lead outdoor trips, and participate in the global studies program.

Qualification Requirements:

- Bachelor's degree; advanced degree preferred
- Strong interpersonal, written, and oral communication skills
- Ability to approach work with compassion while maintaining high expectations
- Demonstrated experience with diversity, equity, and inclusion
- Sense of humor, optimism, and possess a growth-mindset
- Knowledge of social emotional learning and adolescent development
- The ability to handle multiple projects simultaneously, make decisions, think critically and problem-solve

Compensation and Benefits:

Steamboat Mountain School offers a rich and comprehensive benefits package.

- Starting salary, \$50-\$55,000
- Medical including short term disability
- Dental
- Vision
- Retirement contribution match after one year of service
- Tuition remission benefits after two years of service
- Three weeks summer vacation as well as the majority of school vacations
- On Campus housing
- Meals provided during the academic year

In order to apply, email your resume and cover letter to careers@steamboatmountainschool.org. No phone calls. Steamboat Mountain School is an Equal Opportunity Employer.